

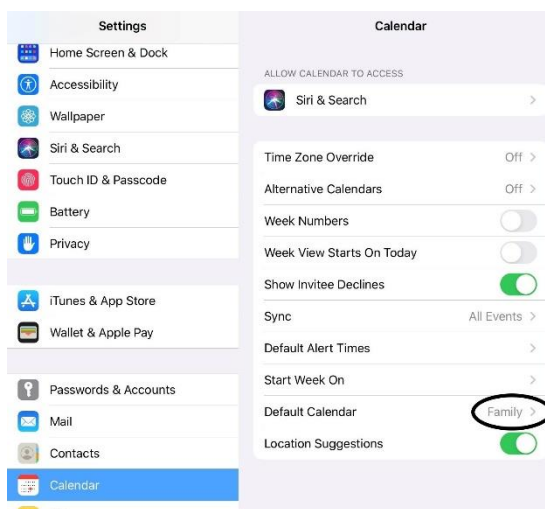
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## How to set apple default calendar

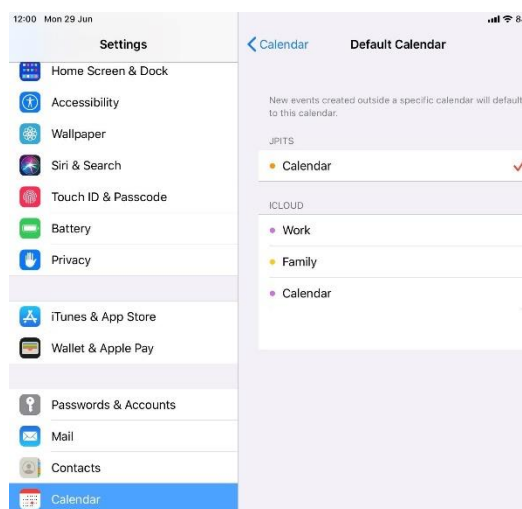
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As Default your apple device will be defaulted to iCloud calendar. To change this to your Office 365 Calendar follow these steps

1. Go to Settings >Calendars and scroll down until you see Default Calendar.



2. Then all you need to do is select your Office 365 Calendar.



Your Default Calendar will then be your 365 Calendar. **After an IOS update please check that it has not reverted to iCloud.**